

Llanelli board meeting minutes

Wednesday, 28<sup>th</sup> February 8am  
Llanelly House

**Minutes**

Present

Lesley Richards	LR	Nationwide (Chair)
Adrian Davies	AD	Davies Craddock
Paul Carter	PC	Llanelly House
Cllr David Jenkins	DJ	Carmarthenshire County Council
Gary Jones	GJ	Llanelli Town Council (Observer)
Mandy Jenkins	MJ	BID Manager
Cathy Lewis	CL	Ymlaen Llanelli

Apologies

Paul Oram	PO	Llanelli Chamber of Commerce
Matthew Harvey	MH	Specsavers
Emlyn Dole	ED	Carmarthenshire County Council

Item	Detail	Action
<b>1.0</b>	<b>Welcome and introductions</b> 1.1 LR opened the meeting and welcomed attendees. 1.2 Apologies were given as above.	
<b>2.0</b>	<b>Minutes of the last meeting and matters arising</b> Those attending confirmed the minutes were an accurate account of discussions.  <b>2.1 Website name</b> GJ informed the group that the name Love Llanelli had been chosen for the site and that the web developer had started working in the site. CL to look for this name as a Facebook page and Twitter handle. Alan Evans to be commissioned to take photographs of all the businesses.  <b>2.2 Extraordinary board meeting</b> This had taken place on 5 <sup>th</sup> February.  <b>2.3 Meeting with Mike Thomas</b> MJ and LR updated the group on their meeting with Mike who said he would wholeheartedly oppose any proposal to reduce the number of disabled parking spaces in the town. MJ to go to the Disability Coalition Group on 16 <sup>th</sup> March to present the proposals.	<b>CL: To gather Love Llanelli handles for social media</b>

	<p><b>2.4 Eastgate car park</b> MJ had spoken to John McEvoy who had explained that the short stay car park rules were part of the terms with the developer. DJ said he would look into the possibility of changing these terms so that the parking could become long stay.</p> <p><b>2.5 Parking machine covers/free parking days</b> The parking machine covers had been used for the first time at the circus event. MJ had put all the covers out herself but John McEvoy had agreed that in future his staff would put covers on the machines in the multi storey. The last two free parking days of the year would be used on 1<sup>st</sup> and 24<sup>th</sup> March.</p> <p><b>2.6 Police Commissioner</b> MJ told the group that she had not yet sent the letter asking about a PC for the town centre. LR updated the group on her discussion with ED about this and the other issues facing the town centre.</p>	<p><b>DJ: To look into changing the Eastgate car park into long stay</b></p> <p><b>MJ: To draft a letter to the Police Commissioner</b></p>
<p><b>3.0</b></p>	<p><b>Company update</b></p> <p><b>3.1 Financial update</b> CCC has asked MJ if the board wanted to increase the levy with inflation for 2018-19 this would mean an increase of for example, £75 pa to £77.40 pa and 1.25% to 1.29%. The board discussed this and decided to wait for the cost of the £1 Saturday parking pilot in order to budget for the year. DJ to chase Steve Piliner for the figures. 58 court summonses had been sent out for a court date on 12<sup>th</sup> March for non-levy payers. MJ to attend.</p> <p><b>3.2 Help with marketing</b> The group welcomed Cathy Lewis who had been commissioned to work on events and marketing for 14 hours a week.</p>	<p><b>DJ: To chase Steve Piliner for the figures/cost of the parking pilot</b></p>
<p><b>4.0</b></p>	<p><b>Themes</b></p> <p><b>4.1 Access and Parking</b></p> <p><b>4.1.1 Short stay parking proposals</b> Covered in 2.3 above. John McEvoy also to carry out an occupancy survey on the spaces in question.</p> <p>The group discusses a potential shuttle bus from Trostre-town and back again. MJ to look into this.</p> <p><b>4.2 Marketing</b></p> <p><b>4.2.1 Events</b></p> <ul style="list-style-type: none"> <li>• Circus Skills Spectacular - MJ updated the group on the event which had gone well.</li> <li>• Pancake race – MJ updated the group on this, the number of teams taking part had increased from 5 last year to 14 this year and had been filmed by Tinopolis for Heno.</li> <li>• St David’s Day – the idea of having schoolchildren marching through town would not be possible this year due to short notice.</li> </ul>	<p><b>MJ: To look into a shuttle bus from Trostre</b></p>

	<ul style="list-style-type: none"> <li>• 80s weekend – MJ updated the group on her discussions with bars/restaurants with many coming on board.</li> </ul> <p><b>4.2.2 Printed map</b> MJ/GJ updated the group on progress. Awaiting specification details from CCC.</p> <p><b>4.2.3 Llanelli website</b> Covered in 2.1.</p> <p><b>4.3 Enhancing experience</b> <b>4.3.1 Yarn bombing</b> £500 cheque given to the yarn bombers, MJ to meet Sospan Shedders (Fusion could cover material costs) on Friday.</p>	
<b>5.0</b>	<b>Updates from outside bodies including the Chamber of Trade / Task Force</b> Not discussed.	
<b>6.0</b>	<b>AOB</b> Not discussed.	
<b>7.0</b>	<b>DONM</b> Wednesday, 18 <sup>th</sup> April	