

Llanelli board meeting minutes

Tuesday, 30th April 2019 5:30pm
Llanelly House

Minutes

Present

Lesley Richards	LR	Nationwide (Chair)
Paul Carter	PC	Llanelly House
Martin Blackwell	MB	The Works
Lee Edmunds	LE	Evans & Powell
Adrian Davies	AD	Davies Craddock
Andrew Stephens	AS	St Elli Shopping Centre
Gary Jones	GJ	Llanelli Town Council (observer)

Mandy Jenkins	MJ	BID Manager
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Apologies

Emlyn Dole	ED	Carmarthenshire County Council
Matthew Harvey	MH	Specsavers
Paul Oram	PO	Llanelli Chamber of Commerce
Paul White	PW	Llanelli Market (observer)

Item	Detail	Action
1.0	Welcome and introductions 1.1 LR opened the meeting. 1.2 Apologies were given as above.	
2.0	Minutes of the last meeting and matters arising Those attending confirmed the minutes were an accurate account of discussions. 2.1 Winter hanging baskets £1500 for 60 baskets – board decided to go ahead with this. 2.2 Cleaning benches Ongoing. 2.3 Window sticker print costs Ongoing, Board decided on Mike Clarke. 2.4 Free parking days Ongoing. 2.5 Canopy cleaning Ongoing. Window cleaning company to be contacted.	LR: To ask about Cllr David Jenkins attending board meetings

	<p>2.6 Cleaning after events Ongoing, MJ forgot for the dinosaur events.</p> <p>2.7 Police attendance at board meetings MJ spoken to Aled about this and he will attend meetings from now on.</p> <p>2.8 Police presence in the town centre MJ spoke to Aled. Commissioner reacting to Seaside. Police pulling back from the town centre. LR spoken to Jolene and complained about it. Ongoing, LR to speak to ED about speaking to Mark Collins to chase up.</p>	
<p>3.0</p>	<p>Company update</p> <p>3.1 Financial update BID levy bills not gone out yet. £152k spent.</p> <p>Shop front improvement scheme. MJ to speak to SW about the shop front improvement grant.</p> <p>Bank account – AS announced he is leaving the St Elli Centre. LR and PC to become signatories on the account.</p> <p>Replacement for Cathy Lewis – PC and MJ interviewed. 12 month contract, probationary period of 6 months. PW and JT. LR to meet her.</p>	
<p>4.0</p>	<p>Themes</p> <p>4.1 Access and Parking</p> <p>4.1.1 £1 parking Board decided not to do the £1 parking this year.</p> <p>4.1.2 Free parking days 2019 - 2020</p> <p>4.2 Marketing</p> <ul style="list-style-type: none"> • Outdoor cinema – 18th May • Great Get Together – 22nd June • 80s Festival / Armed Forces Day – 29th June • Gar Gwyl Festival – 20th July • Cartoon Capers – 21st August • Vintage Festival – 21st September • Food Festival - 19th October • Harry Potter – 29th October • Reindeer Parade – 7th December <p>4.2.2 Cleaning</p> <p>4.3 Enhancing experience</p> <p>4.3.1 Hanging baskets</p> <p>4.3.2 Window vinyls</p>	

5.0	Updates from outside bodies including the Chamber of Trade / Task Force	
6.0	AOB	
7.0	DONM Tuesday, 11 th June	